



## General facility maintenance typically includes:

### **Main Entrance / Lobby**

- Damp clean reception work area.
- Dust and wipe clean lobby furniture.
- Clean lobby and corridor interior glass partitions.
- Dust mop and damp mop hard surface flooring.
- Vacuum carpeting and mats.
- Clean Ashtray Disposal Units.

### **Office / Tenant areas**

- Empty all trash receptacles.
- Dust all furniture tops.
- Spot clean all partition glass
- Dust baseboards, chair rails etc.
- Dust pictures, frames and other wall hangings.
- Vacuum carpeting and floor mats.
- Dust and mop resilient floors.

### **Kitchen areas**

- Empty and clean all trash containers.
- Clean and sanitize microwaves inside and outside.
- Clean stainless steel appliances and vending equipment.
- Clean and sanitize tables, chairs, counters and cabinet fronts.
- Clean and sanitize sinks.
- Dust mop and damp mop hard surface floors.

### **Lavatories**

- Clean / sanitize all surfaces of toilets and urinals.
- Clean / polish mirrors, chrome and other bright work.
- Sweep and mop floors with germicidal disinfectant.
- Clean all wash basins and counter tops.
- Spot clean partitions and tiles walls to remove marks, stains etc.
- Replenish all paper, soap and sanitary products.
- Empty and clean all waste receptacles.
- Replace toilet bowl or room deodorants.
- Vacuum carpeted lounge areas.

If your facility is not being cleaned as it should be, please give us a call and let us be your

**Cleaning Solutions Janitorial Service.**

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